

## Bookkeeping Packages:

	Platinum package	Diamond Package	Gold Package	Silver Package	Bronze Package
Chart of accounts and company set up	✓	✓	✓	✓	✓
Customized Stamps and document organizers	✓	✓	✓	✓	
Training as required	✓	✓	✓	✓	✓
Accounts Payable entered by MCS	✓	✓			
Accounts Receivable entered by MCS	✓				
Payroll	✓	✓	✓		
Month ends (Bank Reconciliation, Source Deductions, GST and PST filing)	✓	✓	✓	✓	
FAR – Financial Assessment Report - monthly or quarterly as requested	✓	✓	✓	✓	✓
Client to enter Accounts Receivable into Simply		✓	✓		
Client to enter Accounts Payable into Simply			✓		
Data entry from excel sheets completed by the client				✓	
Overseeing of books on monthly or quarterly basis					✓